



# AGENDA

Franklin Elementary School PTA Meeting

Date | time 9/7/2023 7:00 PM

## Board Members

*Mrs. Kristin Williams, Principal | Ms. Margaret Burke, Assistant Principal*

Liana Madura, President [president@franklinpta.com](mailto:president@franklinpta.com)

Idalmy Carrerra-Colucci & Camille DeCicco, Vice Presidents [vp@franklinpta.com](mailto:vp@franklinpta.com)

Tania Wygonowski, Corresponding Secretary | Julia Baraglia, Recording Secretary [info@franklinpta.com](mailto:info@franklinpta.com)

Shehnika Hakeem, Treasurer [treasurer@franklinpta.com](mailto:treasurer@franklinpta.com)

Time	Item	Owner
7:00 pm	<b>Call to Order - Introductions and Welcome</b>	Liana Madura
7:05 pm	<b>Approval of Meeting Minutes</b>	Julia Baraglia
7:06 pm	<b>Principal Update</b> -Important dates- use Franklin Flyer -Theme for the year: Find the joy in the journey -MAP testing	Mrs. Williams/Ms. Burke
7:45 pm	<b>PTA President Report</b> <ul style="list-style-type: none"> <li>● <b>Mission &amp; Vision:</b> To work together with the administrative staff of our school to provide supplemental services, activities, and events that enhance the educational environment for our children. Our volunteer organization is committed to being a community leader as a Parent Teacher Association (PTA) through cooperation, mutual respect, and friendship among parents and staff.</li> <li>● <b>Major annual contribution:</b> Past project examples: gym mural, cup art on fence. This year looking at: new blue park flooring, birthday book vending machines or tv in front vestibule. Reach out to Liana with others ideas or any questions.</li> </ul>	Liana Madura
	<b>Membership Toolkit</b> <ul style="list-style-type: none"> <li>● <b>Sign-up:</b> 3 ways to sign up if you haven't yet</li> </ul> <ol style="list-style-type: none"> <li>1. Create new account on website and log into the Franklin School PTA page. 2 Update 'Parent and Student Information' and complete Steps 1 &amp; 2. Sign-up to volunteer for various roles which are posted 3-weeks</li> </ol>	Tania Wygonowski

prior to an event OR make purchases

- **App & Website:** Also 3 steps for Membership App: Step 1 - Visit the [App Store](#) (for Apple/iOS users) or the [Google Play Store](#) (for Android users) Step 2 - Search for "Membership Toolkit" Step 3 - Download the app, then login with the same username and password you used online. Our website franklinpta.com is another great way to stay up to date. WE are working to sync all calendars. Reach out to [info@franklinpta.com](mailto:info@franklinpta.com) for any questions.

#### Committees Report

- **Goals:** 1. To help create an environment where Franklin families feel connected to one another. 2. Make it easy for all students and their families to be involved with Franklin activities and events. 3. Have fun!

- **Events:** Lots of opportunities to attend and volunteer!

- **School-wide celebrations**
  - Back to School Bash
  - International Night
  - Night of the Stars\*
  - End of Year Bash
- **Three "VIP and me" events**
  - Donuts with my VIP: Nov 3
  - Snowflake Winter Dance\*: Feb 23
  - Muffins with my VIP: Mar 15
- **Two classroom parties**
  - Halloween class party: Oct 31
  - Valentine's Day class party: Feb 14
- **Use QR code to book mark and save events**

- **Volunteer Opportunities: Chairs/Committees**  
A big thank you to all our volunteers and chairs:

#### Hospitality Committee

- Amy Indriolo
- Danielle Huber

#### School Supplies Chair & Volunteers

- Liz Feighan Kelly (and her kids!)
- Zrinka Davis
- Chris Kueppers

There are lots of volunteer opportunity! From chairing an event ( Back to School Bash, Night of the Stars, Raize Craze) to volunteering (set-up, cleaning up, check-ins) to helping from home (year book, raise funds, make flyers)

Idalmy  
Carrera-Colucci &  
Camille DeCicco

	<p><b>Communications</b></p> <ul style="list-style-type: none"> <li>● Franklin Flyer, Facebook, Emails: Use Franklin Flyer as reference for all school activities. Make sure to request PTA Facebook page for updates and reminders for events and activities. Also PTA emails will go out prior to most events.</li> <li>● Volunteer Opportunities: Room Parents: a head room parent is a great way to guarantee a spot! Each party will have 4 total room parents in attendance. Will have training Oct. 2nd. Head room parents attend both parties and coordinate activities and also organize/purchase teacher gift. Sign up in Tuesday, Sept. 12th at 9:30am. Monday Pizza day starts Sept. 11th: new volunteer schedule provides more opportunity for more parents. Same price as last year, gluten free option available. Remind kids on pizza day and to speak up if need one or more.</li> </ul> <p><b>Treasurer Report</b></p> <ul style="list-style-type: none"> <li>● Budget: Newly Added items</li> <li>● Retiree Budget of \$2500</li> <li>● Nurses Budget of \$1000</li> <li>● Budget for custodiand day &amp; Nurse Day \$200</li> </ul> <p>We have increased budget due to the higher cost of items after evaluation of last year's budget and hope this year will provide sufficient coverage.</p> <ul style="list-style-type: none"> <li>● Reimbursement: You can download reimbursement form under pta forms on website franklinpta.com or pick up a hard copy in the front office. Please allow about a week for a check to be cut and given to your child to bring home. If you have not received in week email at treasurer@franklinpta.com.</li> </ul>	<p>Julia Baraglia</p> <p>Shehnila Hakeem</p>
8:00 pm	<p><b>Meeting wrap up &amp; questions</b> Motion to Adjourn</p> <p><b>*Next meeting 10/12</b></p>	

## UPCOMING IMPORTANT DATES

9/8/23	Last day to submit photos for the yearbook
9/11/23	First Pizza Monday
9/12/23	Room Parent Sign Up @ 9:30 AM

*Our PTA is made up of hard-working parents & teachers who pool their talents to provide practical support for our school. Thank you to everyone who volunteers!*